



Our Policies

The operation of our Preschool is guided by a comprehensive set of policies and procedures. Staff, families and the wider preschool community are able to take part in the regular review of policies.

POLICY LISTING

ILLNESS, ACCIDENTS AND INCIDENTS

Administration of Authorised Medication Policy
 Child Protection Policy
 Death of a Child Policy
 Immunisation and Disease Prevention Policy
 Incident, Injury, Trauma and Illness Policy
 Infectious Diseases Policy
 Lockdown Policy
 Medical Conditions Policy

FOOD, HYGIENE, HEALTH AND BEHAVIOUR

Additional Needs Policy
 Animal and Pet Policy
 Continuity and Education Policy
 Cystic Fibrosis Policy
 Food, Nutrition and Beverage Policy
 Health, Hygiene and Safe Food Policy

HIV AIDS Virus Policy
 Physical Activity Promotion Policy
 Sleep, Rest Relaxation and Clothing Policy

SAFETY, EQUIPMENT AND PROPERTY

Bush Fire Policy
 Chemical Spills Policy
 Emergency Management and Evacuation Policy
 Physical Environment (Workplace Safety, Learning and Administration) Policy
 Sand Pit Policy

QUALITY IMPROVEMENT, THE SERVICE, THE TEAM AND COMMUNICATIONS

Education, Curriculum and Learning Policy
 Educator and Management Policy
 Enrolment Policy

Family Law and Access Policy
 Fees Policy
 National Quality Framework Policy
 Orientation for Children Policy
 Parental Interaction and Involvement in the Service Policy
 Photography Policy
 Policy and Procedure Review Policy
 Privacy and Confidentiality Policy
 Record Keeping and Retention Policy
 Relationship with Children Policy
 Social Networking Policy
 Staff Arrangements Policy
 Technology Usage Policy
 Tobacco, Drug and Alcohol Policy
 Unenrolled Children Policy

A copy of the Policies is always available at the preschool for you to look through. You are invited to read them and contribute to their ongoing review and development whenever you like.

A copy of any policy can be emailed to any member of our preschool community.